

**Special Admission for the Transnational Doctoral Programs  
for Leading Professionals in Asian Countries  
Department of International Development and Cooperation,  
Graduate School of International Development (GSID)  
(October Enrollment)**

## **I. Outline**

### **1. Objectives**

The Transnational Doctoral Programs for Leading Professionals in Asian Countries aim to offer doctoral degrees to government executives or individuals serving in equivalent leading positions of Asian countries who already possess a master's degree and wish to continue their studies by providing a quality education program that combines teaching at Nagoya University Asian Satellite Campuses conducted in collaboration with Nagoya University's main campus, and short-term intensive academic activities at the main campus in Japan, enabling students to continue their career in the current posts while deepening their knowledge and experience.

### **2. Eligible Applicants and Countries**

Eligible Applicants: Government executives or individuals serving in equivalent leading positions in the countries below

Eligible Countries: Cambodia and the Philippines

### **3. Host Institution**

Graduate School of International Development, Nagoya University

### **4. Admission Openings**

Up to two from each country

### **5. Details of Curriculum**

#### **(1) Basic Concepts**

The curriculum is suitable for nurturing national leaders in various fields, providing day-to-day remote research guidance through active use of Information and Communications Technology (ICT), fixed learning (schooling) periods of intensive lectures, seminars and research guidance on Nagoya University's main campuses in Japan, and dissertation writing guidance at the Nagoya University Asian Satellite Campuses.

#### **(2) Program Duration / Degrees**

In principle, the duration of the program is three years. Those who obtain the necessary credits and pass the dissertation examination will be granted a Ph.D. in International Development.

#### **(3) Language**

Lectures, practice and other guidance will be conducted in English.

## **6. Filing Period**

February 12, 2018 (Monday)—March 30, 2018 (Friday).

Applications MUST arrive at GSID Administrative Office no later than March 30, 2018 as indicated in III-1 of this document.

## **7. Commencement of the Program**

October 2018

## **II. Application Guidelines**

In order to provide opportunities to deepen and systematize their knowledge for persons who hold master's degrees in international development or related fields and work for governments or core national institutions involved in policy making, the Department of International Development and Cooperation of the Graduate School of International Development (GSID), Nagoya University, offers a special selection option for enrollment in the doctoral program. This is also extended to individuals who hold master's degrees in international development or related fields and work for an organization which conducts international development- or cooperation-focused activities.

Applicants must check the website of GSID (<http://www.gsid.nagoya-u.ac.jp/global/index-en.html>) to ensure the compatibility of the applicant's research plan to the research fields of the faculty members. The applicant may then contact the GSID Administrative Office at [<gsidoffice@adm.nagoya-u.ac.jp>](mailto:gsidoffice@adm.nagoya-u.ac.jp) to consult about the applicant's research plan.

### **1. Fields of Study**

International Development / International Cooperation Studies

(Economic Development Policy and Management, Peace and Governance, Education and Human Resource Development, Inclusive Society and State, Poverty and Social Policy)

### **2. Eligibility Requirements**

Persons who meet all of the following conditions:

(1) Persons who have been awarded a master's degree or professional degree by a Nagoya University graduate school or a graduate school of another university.

\*In the case that the applicant's Master's thesis is not written in English or Japanese or the applicant is awarded or will be awarded a master's degree without submission of a Master's thesis, the applicant must undergo eligibility screening (See 5. Eligibility Screening)

(2) Persons who are currently employed (excluding those currently on leave) at a government or core national institution involved in policy making, or at an organization which conducts international development- or cooperation-focused activities, with three or more years of work experience in total in such institutions or organizations.

(3) Persons who possess a letter of recommendation from their employer or director of an affiliated institution or organization.

### **3. Scholarships (Schooling)**

This program offers learning support as detailed in (1), (2), and (3) below for the fixed learning (schooling) periods on Nagoya University's main campus in Japan.

(1) Scholarship (expenses during stay)

The scholarship will be paid based on the Scholarship Payment Guidelines for the Transnational Doctoral Programs for Leading Professionals in Asian Countries.

(2) Scholarship (travel expenses)

Nagoya University will provide an economy-class airplane ticket (return) from the international airport nearest the student's home address to Central Japan International Airport for students visiting Japan to take part in schooling.

(3) Accommodation for the duration of each intensive supervision seminar in Japan will be provided for the student (Utilities shall be paid by the student).

(Note) A scholarship will be terminated if grantees fall under one of the following circumstances:

- (i) If it becomes definitive that the grantee will not be able to complete his/her program within the standard duration of studies because of his/her poor academic achievement or suspension.
- (ii) If he/she is provided with another scholarship (except scholarships designated for research expenses).
- (iii) If a request is received from the government and/or other state institution of the grantee's home country.

In addition, grantees who continue to receive stipends despite one of the mentioned conditions may be required to return the money received during the period in question.

### **4. Tuition Fees and Other Matters**

Students will be entirely exempted from paying application fees, admission fees and tuition fees for the standard duration of the program.

### **5. Eligibility Screening**

A person who is awarded or will be awarded a master's degree without submission of a Master's thesis, or with submission of a Master's thesis in a language other than Japanese or English must submit the following documents by post for eligibility screening to:

- GSID Administrative Office
- The designated forms of the following (1) and (2) can be downloaded by clicking [MS-Word] marks below.
- The documents must reach the GSID Administrative Office by February 23, 2018 (Friday).

Results of the eligibility screening for the examination will be sent by email to applicants by

March 2, 2018 (Friday).

- (1) Application for eligibility screening for the examination (Form provided [\[MS-Word\]](#))
- (2) Curriculum Vitae / Resume (Form provided [\[MS-Word\]](#))
- (3) Papers from the applicant's research work written in English or Japanese which the applicant considers to be equivalent to a Master's thesis, and summary of the same.
- (4) Official transcripts from the graduate school at which the applicant was enrolled. Photocopies will not be accepted. If the transcript is sent directly from the previous graduate school to Nagoya University, the applicant must ensure that it will reach GSID Administrative Office by February 23, 2018.
- (5) Master's degree or professional degree certificate. Photocopies will not be accepted. If the certificate of the degree is sent directly from the previous graduate school to Nagoya University, the applicant must ensure that it will reach GSID Administrative Office by February 23, 2018.

### **III. Application Procedures**

#### **1. Required Documents**

Items (1) to (9) listed below must be completed and submitted to the GSID Administrative Office during the specified filing period. The designated forms of the following (1) and (2) can be downloaded by clicking [MS-Word] marks below.

Items (1) to (7) must be sent BY POST to the GSID Administrative Office (see the postal address at the end of this document).

Items (8) and (9) must be sent BY E-MAIL to <[gsidexam@adm.nagoya-u.ac.jp](mailto:gsidexam@adm.nagoya-u.ac.jp)>.

Those who applied for the eligibility screening are not required to submit the items with \* ((2), (5), (6), (9)) below. Please type or write clearly using black ink.

- (1) Application Form (Form provided [\[MS-Word\]](#))
- \* (2) Curriculum Vitae / Resume (Form provided [\[MS-Word\]](#))
- (3) A report on work experience pertaining to policy-making or international development and/or cooperation. The report must be approximately 1,200 words in length on A4 size paper.
- (4) Letter of recommendation from employer or director of affiliated organization (specifying term of employment and sealed by employer or director)
- \* (5) Official transcripts from the graduate school at which the applicant was enrolled. Photocopies will not be accepted. If the transcript is sent directly from the previous graduate school to Nagoya University, the applicant must ensure that it will reach GSID Administrative Office within the application period.
- \* (6) Master's degree or professional degree certificate. Photocopies will not be accepted. If the certificate of the degree is sent directly from the previous graduate school to Nagoya University, the applicant must ensure that it will reach GSID Administrative Office within

the application period.

- (7) A photocopy of the applicant's valid passport showing the passport number and his/her photograph.
- (8) An electronic file (PDF or MS-Word) of the applicant's research proposal written in English of approximately 1,600 words on A4 size paper. It should be sent to [gsidexam@adm.nagoya-u.ac.jp](mailto:gsidexam@adm.nagoya-u.ac.jp) by email. In the email, the subject line should indicate <ASCI\_Applicant's name\_>.
- \*(9) An electronic file (PDF or MS-Word) of the applicant's Master's thesis written in English or Japanese, accompanied by a summary of the same in English or Japanese. They should be sent to [gsidexam@adm.nagoya-u.ac.jp](mailto:gsidexam@adm.nagoya-u.ac.jp) by email. In the email, the subject line should indicate <ASCI\_Applicant's name\_>.

If the applicant has questions regarding any of the information above, please contact GSID Administrative Office at [gsidoffice@adm.nagoya-u.ac.jp](mailto:gsidoffice@adm.nagoya-u.ac.jp).

## **2. Selection Process**

(1) Selection will be carried out on the basis of submitted documents and an interview. The applicant will be interviewed in his/her country of residence either via video-conference or in person. Details of the interview will be provided in due course.

(2) For applicants with disabilities or other special needs

Applicants with disabilities or other special needs that require reasonable accommodations and adjustments for taking the entrance examinations should submit the following documents to the GSID Administrative Office at [gsidexam@adm.nagoya-u.ac.jp](mailto:gsidexam@adm.nagoya-u.ac.jp) by March 30, 2018 by email.

- i) Application form for reasonable accommodations or adjustments: The applicants with disability or other special needs are required to provide information on a A4 sized paper regarding the condition of their disabilities or other special needs for specific accommodations and adjustments necessary to take the entrance exam, and why they are necessary.
- ii) Medical certificate or equivalent certificates of disability: The applicants must submit a medical certificate or other documentation that explains the applicant's special needs for the requested accommodations or adjustments. (Copies acceptable)
- iii) Other Documents: Applicants may, if desired, submit documents providing additional information regarding their disabilities or other special needs and the recommended accommodations or adjustments.

For inquiries regarding applicants with disabilities or other special needs, please feel free to contact the GSID Administrative Office at [gsidoffice@adm.nagoya-u.ac.jp](mailto:gsidoffice@adm.nagoya-u.ac.jp).

## **3. Announcement of Examination Results**

An official letter of results will be sent out by postal mail by the end of May 2018.

#### **4. Entrance Registration Procedures**

Details will be provided in due course.

#### **IV. Privacy Policy**

Any information regarding individuals which has been obtained in the process of applications or from details contained in application documents shall be used for the purpose of notifications concerning the application in question, entrance examinations, announcements of results of entrance examinations, enrollment procedures and any other items subsidiary to those situations. It will also be used for the administration of the school register and for academic records connected with student academic affairs after enrollment.

Moreover, accepted students who are government executives or individuals serving in equivalent leading positions who are considered to be potential contributors to the resolution of development-related issues in their home country may be granted financial support from the Japan International Cooperation Agency (JICA) as trainees of JICA's long term training, the International Doctor Degree Program for Leading Professionals (Please refer to the attached document). The following personal information about the successful applicants will be provided to JICA for the purpose of the selection of JICA trainees.

i) Application Form

Name, Age, Nationality, Present position with the name and address of employer, Present mailing address, Phone, Fax, E-mail, Academic records (Master's Degree, Bachelor's Degree, Professional Degree or equivalent education), Professional experience: List of names of employers, dates, position titles

ii) A report on work experience pertaining to policy-making or international development and/or cooperation.

iii) A research proposal

Any information obtained concerning individuals will be handled appropriately, and never be used for any reason other than its administrative purpose.

#### **V. Other Information**

(1) After applications have been submitted, changes in submitted documents are not permitted.

Also, submitted documents will not be returned.

(2) Please refer to our website (<http://www.gsid.nagoya-u.ac.jp/global/index-en.html>) for more details about GSID.

**Contact Information:**

**GSID Administrative Office**

**Postal Address:**

GSID Administrative Office, Student Affairs Division for the Schools of Humanities and Social Sciences,

Integrated Research Building  
Nagoya University  
Furo-cho, Chikusa-ku, Nagoya  
464-8601 Japan  
TEL: + 81-52-789-4957  
FAX: + 81-52-789-4921

**E-mail:**

(Submission of application documents) [gsidexam@adm.nagoya-u.ac.jp](mailto:gsidexam@adm.nagoya-u.ac.jp)

(Inquiry) [gsidoffice@adm.nagoya-u.ac.jp](mailto:gsidoffice@adm.nagoya-u.ac.jp)

**Japan International Cooperation Agency (JICA) long-term traineeship  
“International Doctor Degree Program for Leading Professionals”**

1. Objective

The International Doctor Degree Program for Leading Professionals is designed to foster leading professionals in developing countries who have strong ties with Japan, and strengthen long-term relationships between Japan and these participating countries, through fostering government executives and individuals serving in equivalent leading positions in these developing countries. Trainees are expected to contribute to the development of their home countries. Through JICA's support of the human resources development activities of Nagoya University, JICA engages in the selection of eligible trainees and strives to achieve effective development outcomes.

2. Basic framework

JICA agrees to bear expenses associated with the International Doctor Degree Program for Leading Professionals, such as cost of schooling for research guidance, student participation fees for study trips, conference fees, for eligible JICA trainees selected from successful applicants of the Asian Satellite Campuses Program. Upon completion of the program, and at the time of doctorate degrees are awarded by Nagoya University, a certificate in the JICA president's name will also be awarded.

3. Eligible candidates for JICA trainees

Candidates who are professionals in government positions, legal professionals, university faculty members or researchers in developing countries must be enrolled or plan to be enrolled in a doctoral program at Nagoya University while continuing to work full time in their current posts. JICA selects trainees for financial support in consultation with participating country authorities.