

**Information Regarding Application  
for the ADB-Japan Scholarship Doctoral Program (ADB-JSP)**

In the Academic Year 2018 beginning in October 2018, GSID will accept Doctoral Program students sponsored by the ADB-Japan Scholarship Program (ADB-JSP).

Please note that the deadline below must be met and we would appreciate it if the applicant inquires early.

**1. Eligibility Requirements and Conditions for Application**

**1-a. Eligibility Requirements**

- (1) The applicant must be a national of an ADB borrowing member country (applicants from countries that are no longer borrowing from ADB are not eligible for the scholarship. Currently, countries [areas] that are no longer borrowing from ADB are Hong Kong, China; the Republic of Korea; Singapore; and Taipei, China).
- (2) The applicant must have a Master's degree or its equivalent from an accredited/recognized university. The applicant must have written a Master's thesis either in English or Japanese. **In the case that the Master's thesis is not written in English or Japanese or that the applicant is awarded a taught Master's degree without submission of a Master's thesis, the applicant must receive eligibility screening. See 1-b Eligibility Screening below.**
- (3) At the time of application, the applicant must have at least two years of full-time professional working experience acquired after obtaining their bachelor's degree.
- (4) To be considered for admission the following minimum scores are required on one of these tests: an overall TOEFL score of 577 (paper-based), 233 (computer-based), or 90 (internet-based); a TOEIC score of 820; or an IELTS score of 6.5 (should include Academic Reading and Academic Writing). The test should have been taken within two years prior to the application. Institutional test scores such as TOEFL ITP's are unacceptable for submission. In the event that these tests are not given in the country of the applicant, please consult with the ADB administrative office (GSID) **well before February 23 (Friday), 2018**. Depending on circumstances, submitting some substitute documents **by February 23 (Friday), 2018** may be accepted. Those who have earned a Master's degree from GSID are exempted from this requirement.
- (5) An applicant living or working in a country other than their home country are not eligible for the scholarship.
- (6) Executive Directors, Alternate Directors, officials and staff of ADB, as well as their close relatives, are not eligible for the scholarship.
- (7) The program will not, in principle, support applicants who hold a Doctoral degree.
- (8) The family income should not be more than US\$50,000/year and the individual income should not

be more than US\$25,000/year.

- (9) Before applying for this program, an applicant must get the agreement of a faculty member of GSID to become the applicant's academic adviser if the individual is admitted to GSID.

### **1-b. Eligibility Screening**

Those who have not written a Master's thesis either in English or Japanese or who is awarded a Master's degree in a taught course without submission of a Master's thesis must submit the following documents to the ADB Administrative Office (GSID) by post for eligibility screening to:

- ADB Administrative Office (GSID) (see the address at the end of this document)
- Those documents must reach the ADB Administrative Office (GSID) by February 23, 2018 (Friday).

Results of the eligibility screening for the examination will be sent by email to applicants by March 2, 2018 (Friday).

- (1) Application for eligibility screening for the examination (Form provided [\[MSWord\]](#) [\[PDF\]](#) )
- (2) Curriculum Vitae / Resume (Form provided [\[MSWord\]](#) [\[PDF\]](#) )
- (3) Translation of Master's thesis into English or Japanese accompanied by a summary of the same either in English or Japanese (1,200 words in English or 3,000 characters in Japanese), if it is written in a language other than English or Japanese or applicant's research paper either in English or Japanese which the applicant considers it to be equivalent to a Master's thesis.
- (4) Official transcripts from the graduate school at which the applicant was enrolled. Photocopies will not be accepted. If the transcript is sent directly from the previous graduate school to Nagoya University, the applicant must ensure that it will reach the ADB Administrative Office (GSID) within the application period. Those who have earned a Master's degree from GSID do not need to submit this.
- (5) Master's degree or professional degree certificate. Photocopies will not be accepted. If the certificate of the degree is sent directly from the previous graduate school to Nagoya University, the applicant must ensure that it will reach the ADB Administrative Office (GSID) within the application period for eligibility screening. Those who have earned a Master's degree from GSID do not need to submit this.

### **1-c. Conditions**

- (1) In accepting the scholarship, scholars must commit themselves to return to, and work in, their home countries for a period of at least 2 years right after completion of their studies under the program or when dismissed from the school.

- (2) In accepting the scholarship, scholars must consent to the employment restriction policy of the ADB-JSP and acknowledge that they will not be able to work at ADB for two years after completion of their academic programs.
- (3) The scholarship may be terminated upon the recommendation of GSID at any time for one or more of the following reasons: failure of a scholar to make satisfactory academic progress; failure to comply with the laws of Japan and regulations of Nagoya University; misconduct; and/or breaches of the conditions of the ADB-JSP or Student Visa.
- (4) A student under this scholarship is required to participate in the Doctoral Program for Private Sector Development to Achieve Sustainable Economic Growth in Asia.

## 2. Admission Openings

One student.

## 3. Filing Period

Applications will be accepted during the period **from February 12 (Monday) to March 30 (Friday), 2018** by registered mail only (Applications MUST arrive at the office **by March 30 (Friday), 2018**). Any applications arriving after this date will not be considered for processing.

## 4. Required Documents

The following documents should be submitted to the ADB Administrative Office (GSID). The designated GSID/ADB forms of the following (1), (2), (7), and (9) can be downloaded by clicking [MSWord] or [PDF] marks below. Please utilize the Application Checklist. [\[MSWord\]](#) [\[PDF\]](#)

- (1) ADB-JSP Information Sheet Form1 [\[MSWord\]](#) [\[PDF\]](#)

Please use this exchange rate to calculate income information into dollars. [\[PDF\]](#)

- (2) Application form with 3 photographs attached—the photos should be taken within the last three months and be of 3cm x 4cm size and passport quality. Form2 [\[MSWord\]](#) [\[PDF\]](#)
- (3) Certificates to show the applicant's income and that of any family member(s). (Parents' income if single or spouse's income if married. If status is unemployed, retired, or deceased, send copies of authenticated supporting documents and include pension information if retired.)

Note: If the incomes are not clearly certified, the applicant may be excluded from selection. Please submit authorized certificates issued by public agencies, including those of no income.

- (4) Certified copy of diploma or certificate of degree from each college-level institution attended. Those who have earned a Master's degree from GSID do not need to submit this. Those who have earned a

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- (5) Official transcript from each college-level institution attended. Those who have earned a Master's degree from GSID do not need to submit this. Those who have earned a Master's degree from GSID do not need to submit this.
- (6) Certificate of citizenship (or a copy of the applicant's valid passport)
- (7) Curriculum Vitae Form3 [\[MSWord\]](#) [\[PDF\]](#)
- (8) TOEFL score, TOEIC score, or IELTS score. Only scores from tests taken within two years prior to the application are valid. An official test score must include an ID photo. Institutional test scores are unacceptable for submission. Those who have earned a Master's degree from GSID do not need to submit this.
- (9) Two confidential letters of recommendation—in sealed envelopes, signed across the flap. Recommendations should be written by people who have supervised applicants in either an academic or work capacity, and who are well acquainted with the intellectual ability and personality of applicants. Preferably, one of the letters should be from a university professor and the other from a senior staff member of the applicant's current working office (if there is some reason why the applicant's letters of recommendation are not from such people, please include a letter of explanation). Form4 [\[MSWord\]](#) [\[PDF\]](#)
- (10) Research and/or work experience (on a separate piece of paper)  
Note: Attach documents from present/former places of research and work certifying the applicant's research and/or work record.
- (11) Research Proposal (about 2000 words in English, on a separate piece of paper)  
Note: Send an electronic file (PDF or MSWord) of the research proposal as well to [adb@gsid.nagoya-u.ac.jp](mailto:adb@gsid.nagoya-u.ac.jp) with the file name "ADB Research Proposal\_the applicant's full name" (e.g. ADB Research Proposal\_John Smith)
- (12) A copy of the master's thesis and its summary.  
Note: Send an electronic file (PDF or MSWord) of the copy to [adb@gsid.nagoya-u.ac.jp](mailto:adb@gsid.nagoya-u.ac.jp) with the file name "ADB master thesis\_the applicant's full name" (e.g. ADB master thesis\_John Smith).

Please enclose all applications in order when sending them to the ADB Administrative Office (GSID). The applications, including those that arrive at GSID after the deadline, become the property of GSID and will not be returned. If the applicant has questions regarding any of the information above, please contact the ADB Administrative Office (GSID). For additional information, the applicant could also refer to the FAQ section about the ADB-JSP at the GSID website:

<http://www.gsid.nagoya-u.ac.jp/exam/application/adb/faq.html>

## **5. Selection Procedures**

- (1) GSID will make contact with applicants who have passed the screening based on the documents submitted to GSID in order to determine the date of the interview. The interview will be conducted in English by the end of April, 2018 through the internet (e.g. Skype) or the television conference system depending on the conditions.
- (2) The Asian Development Bank will select scholars from the selected candidates who have passed the screening by GSID. The scholars will be notified of the result through the ADB Administrative Office (GSID) possibly by end of June, 2018.

Note: Scholars must undertake in writing that they will return to their home countries immediately after the completion of their program of study or when dismissed from the school.

## **6. Scholarship Coverage and Period**

The following expenditures will be covered by the scholarship: full tuition, medical and accident insurance obtained through Nagoya University, a monthly stipend including subsistence and housing allowance for one person (for the Year 2017, the monthly stipend is 148,000 yen; this may be changed for the Years 2018, 2019, and 2020), a book allowance, other miscellaneous expenses and economy class airfare for one person covering the trip from the scholar's place of residence to Nagoya University and the return journey at the end of the study program. The initial scholarship period is one year from October 2018 – September 2019. The extension of the scholarship for the second year of the program shall be conditional on the scholar maintaining a satisfactory level of academic performance.

## **7. Privacy Policy**

The applicant's name, mailing address and other personal information included in the application documents will be used only for the purpose of grading and registering during the entrance examination selection process, announcement of examination results, entrance registration procedures and educational affairs after admission. Personal information will be used appropriately and will not be used for purposes unrelated to the application process.

**Contact Information**

Please send all applications to:

ADB Administrative Office

Graduate School of International Development (GSID)

Nagoya University

Furo-cho, Chikusa-ku, Nagoya

464-8601 Japan

E-mail: [adb@gsid.nagoya-u.ac.jp](mailto:adb@gsid.nagoya-u.ac.jp)

Fax: 81-52-789-4921

<http://www.gsid.nagoya-u.ac.jp/global/index-en.html>

\*Please write “DC Application for ADB-JSP” on the front of envelope.

**Additional Information concerning Accommodation and Japanese Language Proficiency:**

GSID will help the scholars with housing arrangements. However, we strongly recommend that the scholars do not bring their families on their initial stay in Nagoya, as family housing is generally very costly and hard to find. Although applicants are not required to have Japanese language proficiency for selection, the ability to communicate in Japanese in daily life situations will be helpful.